

Guidelines for Attending the Extraordinary General Meeting of Shareholders  
through Electronic Meeting (E-Meeting) and the Appointment of Proxies

**1. In case the shareholders attending the Extraordinary General Meeting of Shareholders through Electronic Meeting by themselves**

Any shareholders who wish to attend the Extraordinary General Meeting of Shareholders No. 1/2021, please complete the registration form for the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting) (Attachment 6) by requesting shareholders clearly provide your e-mail and mobile phone number for using the meeting registration and attach a copy of identity documents to confirm the rights to attend the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting).

Identification documents to confirm the right to attend the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting)

In case the individual shareholders attend the meeting in person

It is required to present a copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders), including evidence of name or surname change (if any).

In case the juristic person by authorized representative of that juristic person attend the meeting in person: It is require to present the following documents:

- 1) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative, certified as true and correct copy by the authorized representative.
- 2) A copy of an affidavit of the shareholder issued by the Ministry of Commerce, certified as true and correct copy by the authorized representative, with the statement showing that such authorized representative who attends the meeting is authorized to act on behalf of such juristic shareholder.

**2. In case the shareholders who wish to appoint a proxy to attend the Extraordinary General Meeting of Shareholders through Electronic Meeting (E-Meeting)**

In the case that the shareholders are unable to attend the Extraordinary General Meeting of Shareholders through Electronic Meeting (E-Meeting), the shareholders can appoint an independent director of the Company (please see the Attachment 7) or other person as their proxy to attend the meeting and vote on their behalf. The Company has provided 3 proxy forms, which are Proxy Form A, Proxy Form B and Proxy Form C in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce, which can be downloaded from the Company's website at [www.ananda.co.th](http://www.ananda.co.th) or the Proxy Form B Company (please see the Attachment 8) as attached in the Notice of the Meeting can be used for promoting the good corporate

governance principles. In addition, please complete the registration form for the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting) (Attachment 6) by requesting shareholders clearly provide your e-mail and mobile phone number for using the meeting registration and attach a copy of identity documents to confirm the rights to attend the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting).

**Identification documents to confirm the right to attend the Extraordinary General Meeting of Shareholders via electronic meeting (E-Meeting)**

In case the individual shareholders who wish to appoint a proxy: It is required to present the following documents:

- 1) The proxy form, correctly and completely filled in and signed by the grantor and the proxy, and affixed with a stamp duty of Baht 20.
- 2) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the grantor, certified as true and correct copy by the grantor.
- 3) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the proxy.

In case the juristic person who wish to appoint a proxy to attend the meeting: It is required to present the following documents:

- 1) The proxy form, correctly and completely filled in and signed by the grantor and the proxy, and affixed with a stamp duty of Baht 20.
- 2) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative, certified as true and correct copy by the authorized representative.
- 3) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the proxy.
- 4) A copy of an affidavit of the shareholder issued by the Ministry of Commerce, certified as true and correct copy by the authorized representative, with the statement showing that such authorized representative who signs the proxy form is empowered to act on behalf of such juristic shareholder.

In the case the shareholders who are foreign investors and have appointed a custodian in Thailand, appoint a proxy by using Proxy Form C: It is required to present the following documents:

- 1) Documents form custodian
  - 1.1) The Proxy Form C, correctly and completely filled in and signed by the authorized representative of the custodian which is the grantor and the proxy, and affixed with a stamp duty.
  - 1.2) Document certified that the person who signed the proxy form is permitted to operate the custodian business.

- 1.3) A copy of an affidavit of the custodian, certified as true and correct copy by the authorized representative of the custodian, with the statement showing that such authorized representative of the custodian, who signs the proxy form as the grantor, is authorized to act on behalf of the custodian.
- 1.4) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative of the custodian, certified as true and correct copy by the authorized representative.
- 2) Documents from the shareholder who is a foreign investor
  - 2.1) Power of Attorney from the shareholder appointing the custodian to sign the proxy form on his/her behalf.
  - 2.2) A copy of an affidavit of the shareholder, certified as true and correct copy by the authorized representative, with the statement showing that such authorized representative who signs the power of attorney is empowered to act on behalf of such juristic shareholder.
  - 2.3) A copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative, certified as true and correct copy by the authorized representative.
- 3) Documents from proxy

It is required to presented a copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the proxy, certified as true and correct copy by the authorized representative.

Please kindly send the Registration Form for Attending the Extraordinary General Meeting of Shareholders through Electronic Meeting (E-Meeting) (Attachment 6) and attached identification documents to the Company **within 26 October 2021 before 17.00 hrs** via the following channels:

- Via Email : [ananda-groupmail-corp.secretary@ananda.co.th](mailto:ananda-groupmail-corp.secretary@ananda.co.th) or
- Via Registered Mail:

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